

**BOLTON PLANNING BOARD**  
**Minutes of Meeting**  
**September 17, 2008 at 7:30 P.M.**  
**Bolton Town Hall**

Present: Doug Storey (Chairman), John Karlon (Board Vice-Chairman), Mark Duggan, and Jennifer Atwood Burney (Town Planner)

Not Present: Frank Lazgin, Stephen Garner, and James Owen (Associate Member)

**PUBLIC HEARINGS**

None

**GENERAL BUSINESS**

**1. 7:30 pm 209 Green Road - Common Driveway - Steve Morte**

The town planner explained that she had received a call from the Conservation Commission in response to a neighbor who was concerned about work being done on a common driveway which is in proximately to wetlands. Upon inspection the town planner and conservation administrator found that Miller Paving was paving and putting riprap in an existing swale. Both the Planning Board and the Conservation Commission were not notified of any work being done. Conservation was concerned due to the nearby wetlands. After a discussion with the resident the board felt that the work was being done within the planning board approved plans.

Mr. Morte provided the board with a description of the work:

- level and compact existing driveway from top to bottom approximately 1220 feet
- install 350 feet of 6+ inch of rip rap along the right side at top of driveway
- slope driveway slightly to the right to control and allow drainage of water from surface into existing swale
- install 2 inches of asphalt and compact

The chairman agreed to inspect the driveway just to confirm this. The Planning Board told the residents they would still have to comply with the Conservation Commission.

**2. 7:45 pm 73 Annie Moore Road – New Construction on an approved backland lot**

The Board reviewed a building application for new house construction located at 73 Annie Moore Road and the question of the need for an application for a single or a shared driveway. After review the board determined an application would have to be submitted to turn a single driveway into a shared driveway. The board gave the town planner permission to sign off on the building permit once the driveway permit was obtained.

**3. 7:50 pm 279 Long Hill Road – Common Driveway**

The board did not feel comfortable signing a previously approved Common Driveway for Long Hill Road which the board approved in May of 2007. They wanted town counsel's

opinion to determine whether or not a new hearing would have to be held due to the time lapse.

**4. 8:00 pm Village Overlay District Study**

Board continued to review the draft survey for public input on Village Overlay District and Design Guidelines.

**5. 8:15 pm Village Overlay District Study**

The Board reviewed the proposal from UMass Amherst for Village Overlay project.

*A motion was made by Mark Duggan, seconded by John Karlon to approve the contract and hire UMass-Amherst for the Village Overlay project and to proceed forward with the project.*

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**OTHER BUSINESS**

None

**NEXT MEETING**

September 24, 2008 at 7:30 pm

Meeting adjourned at 8:30 pm

*Minutes submitted by Jennifer Atwood Burney, Town Planner*